

Minutes 12th June 2019

Minutes of the meeting of the Gilfach Goch Community Council held on Wednesday 12th June, 2019 at the Council Office.

PRESENT

COUNCILLORS: MRS L. PRICE, MRS J. ABBOTT, MRS J. LEWIS, A. WARREN, & M. WHITTER.

IN ATTENDANCE

THE CLERK

13. APOLOGIES FOR ABSENCE

13.1. Apologies for absence were received from Councillor R. Price

14. MEMBERS DECLARATION OF INTEREST

14.1. No declarations of interest were received.

15. MINUTES OF PREVIOUS MEETING

15.1. The minutes of the meeting held on Wednesday 7th May, 2019 were then agreed as a true record.

16. MATTERS ARISING FROM MINUTES

16.1. Regarding minute 4.1 from the last meeting, the clerk then reported that the replacement bus shelter with the caption added is on order and hopefully will be installed within the next few weeks.

16.2. Regarding minute 4.3 from the last meeting, the clerk then reported that the internal audit had in fact been completed on Tuesday 11th June, 2019 and Mr Morgan

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would be sending a copy of his report by Friday, and the clerk stated that as soon as this has been received, she would email a copy to all Council members. The recommendations made by Mr Morgan will be discussed in Reports/Complaints.

16.3. Regarding minute 4.4 from the last meeting, the clerk then reported that she had received a request from the valuation office to send photos of the inside of the Council office to help make a decision regarding the amount of Council rates we are being charged.

16.4. Regarding minute 4.5 from the last meeting the clerk then stated that she was experiencing some difficulty with adding information to our web site and that Councillor Mrs Price has been a big help with this, by adding the relevant up to date information.

16.5. Regarding minute 9.1 from the last meeting the clerk then reported that she had send two (2) emails to the PCSO regarding this complaint, but to date, no reply has been received. After discussion the clerk was requested to contact the PCSO by phone.

16.6. Regarding minute 9.3 from the last meeting the clerk then reported that she had taken a look at the bus shelter adjacent to the day centre and that it was not in a dangerous condition, but that a significant amount of rust was present on the edges on the roof and on the seat. After discussion the clerk was instructed to contact the bus shelter company requesting a site meeting to discuss the best way to proceed with this.

17. CORRESPONDENCE

The following correspondence was then read and noted:

17.1. The clerk then read out an electricity bill she had received, and due to the Council being in credit the amount of the bill had already been deducted. The Council is still in credit with the electricity board.

17.2. Notification of a forthcoming "Great Get Together" with Chris Elmore PM was then read and noted, and the clerk was instructed to place the poster in our notice board.

17.3. An invoice for the rent of the bus shelter at Hendreforgan was then read and noted. After discussion it was RESOLVED: That the invoice is paid and the clerk was instructed to take the necessary action.

17.4. The clerk then read a letter she had received from Mr Parry one of our gentlemen who rent's land at Llewellyn Street for his garage, where he informs the Council that he wishes to terminate his contract as he is moving out of Gilfach and will no longer require his garage. A lengthily discussion then took place regarding the legality of this as the land is owned by the Community Council but the actual garage is the property of Mr Parry. After discussion the clerk was instructed to contact the legal department in RCT requesting any information and help they can give on this matter.

17.5. An email from the new Director of Legal Services was then read and noted.

17.6. An email from RAF Association search for Befriender Volunteers was then read and noted. It was then agreed that this be added to our web site.

17.7. A thank you letter from Bobath Children's Therapy was then read and noted.

17.8. The clerk then read an email she had received from "Realise Futures" regarding the purchase of two (2) new benches to match our existing benches. After discussion it was RESOLVED: That two (2) new benches are, purchased one for Fairview, and one for the grass area behind Oak Street. The clerk was then instructed to take the necessary action.

18. ANNUAL FORESTRY FUN RUN

18.1. The clerk then provided members with an up to date catalogue for the purchase of the trophies and medals. After discussion it was decided to purchase:

100 Medals, trophies for: under 7, under 11 & under 16, winner and runner up.

The clerk then reported that she had received confirmation from the Mayor of BCBC and the Mayor of RCT that they both would be delighted to attend. The clerk also confirmed that she had received confirmation from the "Nearly Wild Show" of their attendance, Councillor Mrs Price confirmed that Mini Mayhem are also attending and that they will be able to provide a bouncy castle and an assault course, hopefully, again this year they will also be able to provide free popcorn and slush, the making of the slush last year did encounter some problems as the machine was unable to cope with the demand, hopefully this year that will be the case.

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The clerk was then request to send invitations to Mrs G. Evans and Mrs D. Watt, PC Steve Davies, and Ms J. Noble the local scout leader. It was also agreed to ask Llewellyn Catering to provide light refreshments for the invited guests.

18. REPORTS/COMPLAINTS

18.1. It was then reported that several complaints have been received regarding the building work that is being carried out adjacent to Cym Gwyrdd Medical Centre. The complaints range from the amount of parked work Lorries and the closing of the footpath leading to Glennant, in Evanstown. After discussion the clerk was instructed to contact the footpath officer in RCT.

18.2. The clerk was then instructed to contact Ms Austin in RCT requesting an additional seat be placed in the Holly Street play area.

18.3. The clerk was then instructed to contact the PCSO regarding the parking of “works” vehicles on Etna Terrace which are causing an obstruction.

18.4. The clerk then informed members of the recommendations made by Mr Morgan during his recent internal audit, and reiterated that when she receives his full report she will email a copy to all council members. The clerk then presented the external audit form to members for their attention; the form was then signed by the Chairman and the clerk as requested.

18.5. The clerk then reported on a conversation she had had with Councillor Mrs L. Price regarding the installation of a ramp for the outside of the Council Office. The clerk then reported that she had sort and received two estimates for this and then proceed to inform members of the costs of both. After a lengthy discussion it was RESOLVED: That the estimate received from H & S Jones (Mr H. Jones is our temporary handyman) be accepted as the best value for money, and the clerk was instructed to take the necessary action.

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18.6. The clerk then reported that she had received an update on the health of Mr Blake, and that whilst he was continuing to make good progress, it was decided that until he has been discharged from the care of his consultant, he would continue to stay off work.

19. FINANCIAL REPORT

19.1. The clerk then provided members with her financial report and stated that the VAT return has now been received. The clerk also reported that she had received confirmation that the money we received from Grantscape was intended for payment to RCT for the recent refurbishment of Holly Street Park. A cheque will be written and signed ready to be send to RCT. Both transactions will be during this financial year (2019/20)

20. ACCOUNTS

20.1. The following cheques were then authorised for payment:

002496	RCT	£ 5.00
002497	H. Jones	£ 280.00
002498	RCT (Grantscape)	£ 18,085.00

20.2. The following bank transactions took place in May:

Tesco	£ 58.00 –
HMRC	£ 70.00 –
E. Jones	£ 450.00 –
Dwr Cymru	£ 58.49-
RCT Rates	£ 137.00 –

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Toolstation	£ 47.80 –
VAT Refund	£ 2,324.98 +

20.3. Money already earmarked:

Dropped Curbs	£ 5,000
Replacement Bus Shelter	£ 5,000
Firework Display 2019/20	£ 4,000
Clerks Wages	£ 4,550
Handyman's Wages	£ 3,500
New Basketball/Football area	£ 40,000
Christmas Tree & Lights	£ 5,000
Annual Forestry Fun Run	£ 3,000
New Seats	£ 1,000
Bus Shelter Repairs	£ 1,000
Remembrance Sunday	£ 250.00
Utilities	£ 200.0
Centregreat (Christmas)	£ 1,000

20.4. Bank Reconciliation:

Balance @ 24/5/2019		£	84,557.73
Money Already Earmarked	-	£	<u>74,250.00</u>
	BAL:	£	10,307.73
August & December Precept		£	<u>34,000.00</u>
	BAL:	£	44,307.73

21. DATE OF NEXT MEETING

21.1. The meeting was then brought to a close and the date set for the next meeting which will take place on Wednesday 10th July, 2019 at the Council Office.